















# PARAGRAPH PLANNING CHECKLIST $\frac{1}{2}$



Use this checklist to plan a clear and effective maths paragraph.

PLANNING STEP	YES	NEEDS WORK	NOT YET
 <b>1. FOCUS</b> Do I know the main idea of my paragraph?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 <b>2. EVIDENCE</b> What maths information, data or examples will I use?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 <b>3. REPRESENTATION</b> Which maths representation(s) will help my reader understand? (e.g. table, graph, diagram, number line)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 <b>4. CALCULATIONS</b> What calculations will I include to support my ideas?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 <b>5. EXPLANATION</b> How will I explain my thinking and what my results mean?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 <b>6. CONCLUSION</b> What is the main point I want my reader to understand?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 <b>7. LINKING &amp; FLOW</b> Will my ideas be in a logical order with clear links between them?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

MY PARAGRAPH PLAN	
	FOCUS: _____
	EVIDENCE: _____
	REPRESENTATION(S): _____
	CALCULATIONS: _____
	EXPLANATION: _____
	CONCLUSION: _____
	LINKING & FLOW: _____